|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  | LTFT? (Yes/No) |  |
| Trainee: |  | Training Number: |  |
| Specialties: |  | Training Grade: |  |
| Posts since last ARCP: |
| Is this an end of stage of training sign-off? |

|  |  |  |
| --- | --- | --- |
|  |  | Present/Comments |
| **Form R** | Within 3 weeks of the ARCP date? |  |
| SUI declared? |  |
| If SUI is there evidence of reflection? |  |
| **Competencies** | All signed off (turned green) at required level |  |
| **Top 30 cases** | At least 5 covered  |  |
| **DOPS** | 4 DOPS |  |
| **Logbook** **Report** | Including significant involvement, transfers and procedures |  |
| **Airway Skills** | No indicative numbers |  |
| **ES Reports** | Satisfactory for each placement |  |
| **MSF** | 1 per placement |  |
| **Expanded Case Summaries** | 2 cases to level 4 standard (Up to August 2017 |  |
| A**udit/QI Project** | 1 per year  |  |
| **Teaching** | Evidence of formal teachingincluding feedback |  |
| **Post-Exam Tutorials** | 80% attendance, evidence of equivalent CPD undertaken for missed tutorials |  |
| **CPD** | Annual report to include M+M meetings: 4 per year, reflection on 1 Presentation at a Journal Club |  |
| **Reflection** | 1 piece of clinical reflection per year |  |
| **Curriculum Vitae** | Up to date |  |
| **Management Meetings** | Attend at least 2 |  |
| **Placement Feedback** | GMC SurveyRegional online feedback |  |
| **Academic Report**  | (Academic trainees only) |  |
| **Exam Progress** |  |  |
| Additional Notes/Covid issues and adjustments. |

**For Panel Chair only – for revalidation section on ePortfolio ARCP outcome form**

|  |  |
| --- | --- |
| Form R Section | Copy and paste required section to ARCP outcome form, revalidation section or comments |
| No concerns | No concerns on Form R or portfolio. |
| Section 4 2) | Unresolved incident from last ARCP now resolved and reflected on, no concerns.If concerns, please note. |
| Section 4 3) | Unresolved incident not resolved since last ARCP reflected on but investigation still open.If concerns, please note. |
| Section 5 2) | New incident since last ARCP, resolved and reflected on, no concerns. If concerns, please note. |
| Section 5 3) \* | New incident since last ARCP. Unresolved but reflected on. No concerns but investigation ongoing.If concerns, please note. |
| \* | Exception report reviewed by panel and declared on Form R, resolved, reflection reviewed. No concerns.Exception report reviewed by panel and declared on Form R, remains unresolved, reflections reviewed. No concerns, investigation still ongoing.If concerns, please note. |
| No Form R | Form R has not been submitted; panel cannot be satisfied there are no revalidation concerns (outcome 5) |

\* Note for outcome form: Revalidation must be yes for concerns until investigation is closed