|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: |  | LTFT? (Yes/No) |  | |
| Trainee: |  | Training Number: | |  |
| Specialties: |  | Training Grade: | |  |
| Posts since last ARCP: | | | | |
| Is this an end of stage of training sign-off? | | | | |

|  |  |  |
| --- | --- | --- |
|  |  | Present/Comments |
| **Form R** | Within 3 weeks of the ARCP date? |  |
| SUI declared? |  |
| If SUI is there evidence of reflection? |  |
| **Competencies** | All signed off (turned green) at required level  Special Skills Module signed off (if undertaken) |  |
| **Top 30 cases** | 10 (5 per year) covered  2 each from Paediatrics, Cardiac and Neuro |  |
| **DOPS** | 10 of the procedures in curriculum (logbook)  15 DOPS |  |
| **Logbook** **Report** | Including significant involvement, transfers and procedures |  |
| **Airway Skills** | Logbook >30 intubations (15 per year) |  |
| **ES Reports** | Satisfactory for each placement |  |
| **MSF** | 1 per year |  |
| **Expanded Case Summaries** | 4 (2 per year) at least to level 3 standard (Up to August 2017) |  |
| **Exams** | Pass Final FFICM |  |
| **Audit/QI Project** | 1 per year |  |
| **Teaching** | Evidence of formal teachingincluding feedback |  |
| **FFICM/Post-Exam Tutorials** | 80% attendance, evidence of equivalent CPD undertaken for missed tutorials |  |
| **Regional FFICM OSCE/SOE Exam Day** | Attendance mandatory |  |
| **CPD** | Annual report to include  M+M meetings: 4 per year, reflection on 1  Presentation at a Journal Club |  |
| **Reflection** | 1 piece of clinical reflection per year |  |
| **Curriculum Vitae** | Up to date |  |
| **Placement Feedback** | GMC Survey  Regional online feedback |  |
| **Academic Report** | (Academic Trainees Only) |  |
| **Exam Progress** |  |  |
| Additional Notes/Covid issues and adjustments. | | |

**For Panel Chair only – for revalidation section on ePortfolio ARCP outcome form**

|  |  |
| --- | --- |
| Form R Section | Copy and paste required section to ARCP outcome form, revalidation section or comments |
| No concerns | No concerns on Form R or portfolio. |
| Section 4 2) | Unresolved incident from last ARCP now resolved and reflected on, no concerns.  If concerns, please note. |
| Section 4 3) | Unresolved incident not resolved since last ARCP reflected on but investigation still open.  If concerns, please note. |
| Section 5 2) | New incident since last ARCP, resolved and reflected on, no concerns.  If concerns, please note. |
| Section 5 3)  \* | New incident since last ARCP. Unresolved but reflected on. No concerns but investigation ongoing.  If concerns, please note. |
| \* | Exception report reviewed by panel and declared on Form R, resolved, reflection reviewed. No concerns.  Exception report reviewed by panel and declared on Form R, remains unresolved, reflections reviewed. No concerns, investigation still ongoing.  If concerns, please note. |
| No Form R | Form R has not been submitted; panel cannot be satisfied there are no revalidation concerns (outcome 5) |

\* Note for outcome form: Revalidation must be yes for concerns until investigation is closed